

## KYC FORM - Customer Profile

Customer's Name: \_\_\_\_\_

Nickname/Alias: \_\_\_\_\_

Account No: \_\_\_\_\_ Gender: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Religion: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Nationality: \_\_\_\_\_

Telephone No: \_\_\_\_\_ Email: \_\_\_\_\_

Home Address (Description): \_\_\_\_\_

Occupation: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Office Address (Description): \_\_\_\_\_

Address Verification: \_\_\_\_\_

Expected Annual Income: \_\_\_\_\_ Source of Funds: \_\_\_\_\_

Individual:  Salaries  Business Income  Sales of Property  Others

Corporate:  Trading  Retailing  Others

Other Sources of income apart from Occupation:

Investments  Dividends

Who introduced you to the bank? \_\_\_\_\_

### FOR OFFICE USE

I..... The Account Officer of..... who is a prospective customer of the bank do hereby verify that I have carried out relevant verification to establish the identity, address and nature of business of the customer and his/her eligibility as an Account holder with the bank.

I also certify that the applicant(s) [prospect] is engaged in..... (nature of business). It shall be my responsibility to continuously monitor the account holder (s) / the account activity and inform the BM/HOC, if any point in time, there is (are) profound change(s) in the standing of the account holder(s) and or suspicious transaction as required by statutory regulation.

Name.....Signature of Account Officer.....Date.....

Name.....Signature of VO/TL/BH.....Date.....

Name.....Signature of HOC.....Date.....



**GUARANTOR'S VERIFICATION FORM**

Date: \_\_\_\_\_ Branch \_\_\_\_\_

Loan Officer: \_\_\_\_\_ Signature \_\_\_\_\_

Home Verification Officer: \_\_\_\_\_ Address confirmed: Yes  No

Customer's First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_

Bus-stop/ Landmark \_\_\_\_\_

Home Information			
Locating residence	Easy <input type="checkbox"/>	Difficult <input type="checkbox"/>	untraceable <input type="checkbox"/>
Distance	Far <input type="checkbox"/>		Near <input type="checkbox"/>
Locality	Commercial <input type="checkbox"/>		underdeveloped <input type="checkbox"/>
Exterior	Neat <input type="checkbox"/>		Dirty <input type="checkbox"/>
Interior	Neat <input type="checkbox"/>		Dirty <input type="checkbox"/>

Office/Shop/ Market Address \_\_\_\_\_

\_\_\_\_\_

Bus-stop/landmark: \_\_\_\_\_

Customer's Network/Value				
Item #	Description	House	Office	Estimated value in N
1				
2				
3				
4				
5				
6				

Total Value

Officer's Recommendation \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_